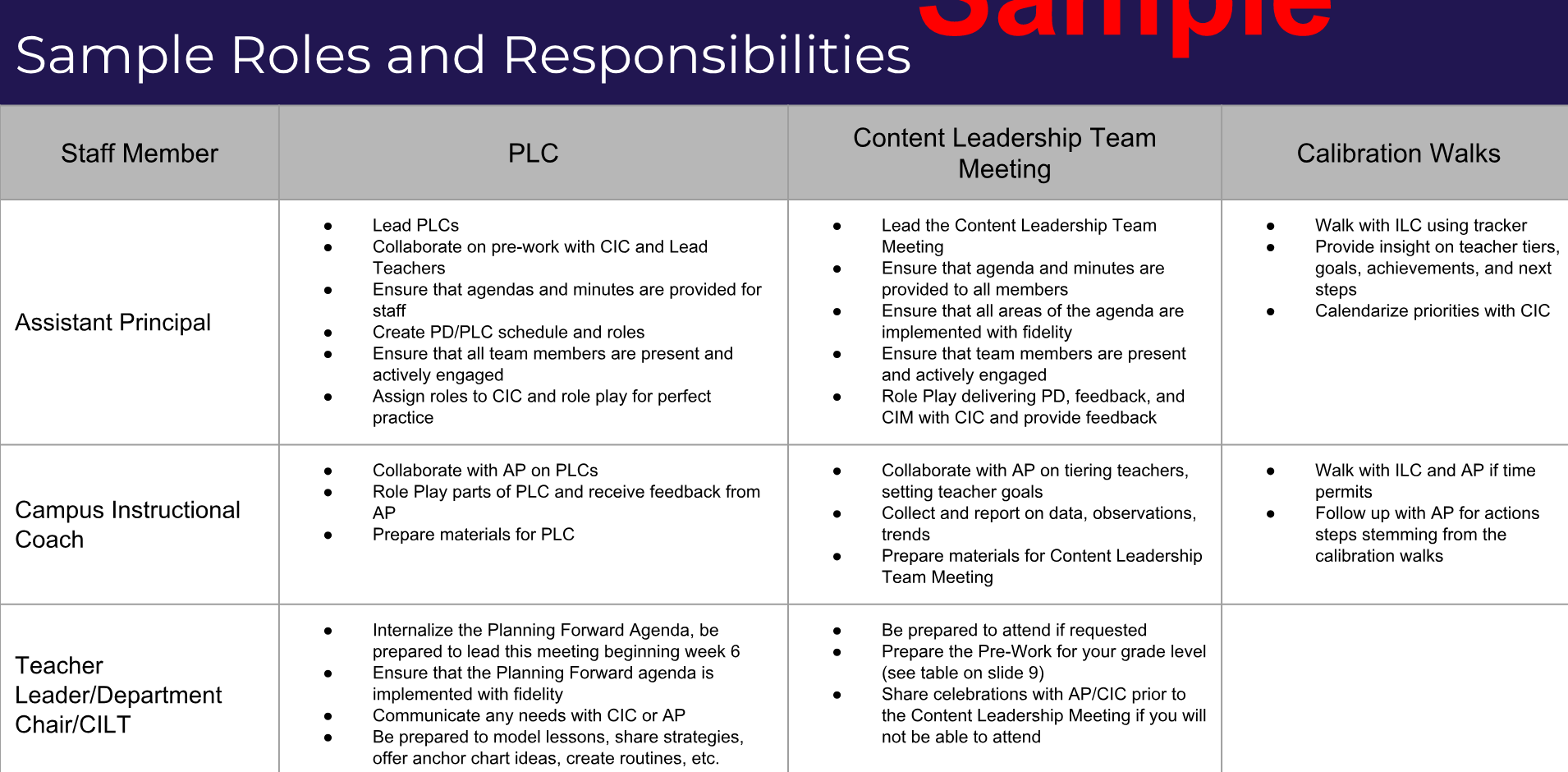
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| **Objectives** Understand and articulate the rationale for Distributive Leadership Analyze the key principles for Distributive Leadership and create a plan for implementation at the campus level  **Agenda**   * + Welcome, Introductions, and Norms   + Rationale for Distributive Leadership   + 5 Key Principles for Distributive Leadership     - Roles and Responsibilities     - Power Meetings     - Leader Moves   + Creating a Plan for Implementation   + Questions and Adjourn | |
| Rationale: | |
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| Roles and Responsibilities | |
| TEAMS Model  Instructional and Operational Teams led by APs-  Instructional Team CIC, and DC Operational Team  Counselor   Team Leaders report to Principal and are coached and developed by principal  Team work towards goals with weekly collaboration |  |
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| Roles and Responsibilities at Your Campus | |
|  | How can you ensure that Team Leaders fully understand their roles, responsibilities, and take ownership of their piece of the “PIE”?  What tangible evidence will prove successful implementation of the Distributive Leadership Model? |
| Power Meetings | |
| How can we create strong leaders that are capable of leading both instructional and operational teams with excellence?   1. Clearly Defined Roles & Expectations 2. Effective, Focused, Collaborative Meetings    1. A-Team    2. Content Leadership Team    3. PLC (Planning Forward and Looking Back) 3. Calendarized Support from Principal    1. Perfect Practice    2. Coaching in the Moment    3. Observation and Feedback      1. A-Team Meeting    1. Review the A-Team Agenda with an elbow partner.    2. What would you add to this agenda to make it fit your campus needs?    3. How would you rearrange the order so that it flows better for you and your team?      1. Content Leadership Team Meeting    1. Primary Functions       1. Plan for Planning Forward PLCs       2. Plan for Look Back PLCs       3. Tier Teachers and Establish Continual Growth Goals based on GBF       4. Track Teacher Progress on Goal Achievement       5. Create Coaching/Support Plans Specific to Teacher Needs       6. Create PD to Address Observations, and Data       7. Create Reports for A-Team    2. Review the Content Leadership Team Agenda and Planning Tool with your elbow partner.    3. How would effective Content Leadership Team Meetings impact students?     Review the sample agendas for each of the POWER Meetings. Create a PLUS/DELTA chart with your table.      Revise the meeting agendas to fit your campus needs. Address what is most important to you. How will you measure? Create checklists/rubrics with space for feedback |  |
| Leader Moves | |
| **Pre-Work** Clear Expectations **Ongoing**  Goal Setting and Priorities Build Capacity Calendarizing **Roll-Out Plan**  **Steps to Setting Clear Expectations-**   1. Make them clear for yourself 2. Know where you need expectations 3. Understand why 4. Meet and discuss 5. Make it mutual 6. Write them down 7. Get agreement and commitmen*t*     **SMART GOALS**   * **S**pecific (simple, sensible, significant). * **M**easurable (meaningful, motivating). * **A**chievable (agreed, attainable). * **R**elevant (reasonable, realistic and resourced, results-based). * **T**ime bound (time-based, time limited, time/cost limited, timely, time-sensitive)   Building Capacity      Calendarizing  In an 8 hour school day, that means over ***5.5 hours*** are focused on instruction.  For this to occur, careful planning and execution of a prioritized calendar is required.  Using OUTLOOK, spend the last 5-10 minutes of each meeting calendarizing priorities.  All members of the A-Team will calendarize. A good practice is to share calendars among the team. |  |
| Leader Moves: Roll Out Plan Components  Principals will create the following components of the Campus Roll Out Plan and share them with their Executive Director by October 22, 2018.   * **Organizational Flow Chart** * **Roles and Responsibilities**   + Including Instructional/Organizational Teams * **Campus Power Meeting Schedule, Agendas, Protocols**   + A-Team Meeting   + Content Leadership Team Meeting   + PLC     - Plan Forward/Look Back- for all STAAR Tested Grade Level/Contents | |
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“Formative Assessments & Monitoring Student Progress” Core Ideas

